

## Documented Institutional Ethics Requirements Bruyère Research Institute

**IMPORTANT** : Projects that are solely to establish the creation of a database/biobank/registry must not be submitted through CTO Stream.

### Informed Consent Form Requirements (not applicable to studies reviewed by OCREB)

**REMOVE CURRENT LANGUAGE AND ADD THE FOLLOWING:**

#### 1. Reproductive Risks

If there are potential or known reproductive risks associated with the research, the following text must be used as the template for the centre consent forms in the ‘What are the reproductive risks’ section:

*If there are risks related to being or becoming pregnant or getting someone pregnant:*

The effects that the study drug(s) may have on [eggs \(ova\), sperm, or on an unborn baby \(fetus\)](#) are [unknown/detail the known risks](#). You should not [become pregnant or get someone pregnant](#) while taking the study drug(s).

Participants who are able to [become pregnant or produce sperm](#) must agree to both of the following while taking the study drug(s) and for [length of time](#) afterward: i) not to [get pregnant or get someone pregnant](#) and ii) to use an appropriate family planning method as discussed and decided upon in consultation with a study investigator.

If you [become pregnant or get someone pregnant](#) while taking the study drug(s) or for [length of time](#) afterward, you should immediately notify the study investigators, who will discuss next steps with you.

*If there are risks related to being or becoming pregnant:*

If you are able to become pregnant, a study investigator will order a [blood/urine](#) pregnancy test prior to the start of your participation in this study to confirm that you are not pregnant. To confirm that you have not become pregnant during the study, [blood/urine](#) pregnancy tests will be done throughout your participation in the study.

*If the participant will be asked to consent to allow the study team to follow a pregnancy that occurs during this study:*

If you [become pregnant or get someone pregnant](#) while you are taking the study drug, the study team may ask if [you/the person who is pregnant](#) would be willing to provide information about the pregnancy as part of this study. A separate consent document will be used to request permission to collect this information. [You/The person who is pregnant](#) may choose not to give consent for the collection of this information or may withdraw consent at any time without giving a reason. This decision will not affect your participation in this study and will not affect the health care that any person receives at Unity Health Toronto.

*If there are risks to a nursing infant:*

You should not nurse (breastfeed or chestfeed) an infant while in this study because the study drug(s) may be present in your milk and could be harmful to a nursing infant.

*If there are risks to future reproductive ability:*

The drug(s) used in this study may affect your ability to reproduce ([become pregnant or produce sperm](#)) in the future. A study investigator will discuss this with you.

## 2. Participant questions

If you have any ethical concerns about the study, or the way it is conducted, please contact the Bruyère REB: [REB@bruyere.org](mailto:REB@bruyere.org).

### Patient Enrollment

Studies to establish a database/registry/biobank should not be submitted through CTO Stream. These types of studies require local REB review and approval.

### Research sites under Bruyère Research Institute's Auspices:

- Elisabeth Bruyère Hospital – 43 Bruyère St, Ottawa, ON K1N 5C8
- St. Vincent Hospital - 60 Cambridge St. N. Ottawa, ON K1R 7A5
- Bruyère Village
  - Besserer Place and The Villas - 889 Hiawatha Park Rd. Orléans, ON K1C 0A9
  - Saint-Louis Residence - 879 Hiawatha Park Rd. Orléans, ON K1C 2Z6
- Greystone Transitional Care Unit -225 Scholastic Dr. Ottawa, ON K1S 5W2

## SRERS Administration Bruyère Research Institute

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### **Reminder: Institutional Research Administration Requirements**

The CTO Streamlined System provides a streamlined approach to research ethics review. Each participating site must ensure that all necessary institutional authorizations and contracts/agreements are in place prior to beginning the research.

### **CTO Stream**

#### **Collaborators:**

The following collaborators must be given a role on all Provincial Initial Application (PIA) forms and Centre Initial Application (CIA) forms.

Email: KWilde@bruyere.org

Role: Institutional Representative

Email: mmcnamarakilian@bruyere.org

Role: Institutional Representative

This access is automatically granted when the Centre Initial Application is created. **When Bruyère Research Institute is the Provincial Applicant site the research team should immediately create the CIA for Bruyère Research Institute (right after creating the PIA).** This will ensure that access is automatically granted as required above, otherwise the research team will need to manually add these roles to the PIA prior to submission.

### **Department Approver in application forms**

The Department Approver on the CIAs for Bruyère Research Institute must be indicated as follows:

Title: Ms.  
First Name: Trish  
Surname: DeFazio  
Organization: Bruyère Research Institute  
Address: 43 Bruyère Street  
City: Ottawa  
Province/State: Ontario  
Postcode/Zip: K1N 5C8  
Telephone: 613-562-6262 ext. 2902  
Fax: N/A  
Email: TDeFazio@bruyere

### **Institution Representative in application forms**

The Primary Institution Representative must be indicated as follows in the applications within CTO Stream:

Title: Ms.  
First Name: Kristi  
Surname: Wilde  
Organization: Bruyère Research Institute  
Address: 43 Bruyère Street  
City: Ottawa  
Province/State: Ontario  
Postcode/Zip: K1N 5C8  
Telephone: 613-562-6262 ext. 4003



661 University Avenue, Suite 460  
MaRS Centre, West Tower  
Toronto, Ontario  
M5G 1M1 Canada  
[www.ctontario.ca](http://www.ctontario.ca)

Fax: N/A  
Email: [KWilde@bruyere.org](mailto:KWilde@bruyere.org)

The Secondary Institution Representative must be indicated as follows in the applications within CTO Stream:

Title: Ms.  
First Name: Marie  
Surname: McNamara-Kilian  
Organization: Bruyère Research Institute  
Address: 43 Bruyère Street  
City: Ottawa  
Province/State: Ontario  
Postcode/Zip: K1N 5C8  
Telephone: 613-562-6262 ext. 1631  
Fax: N/A  
Email: [mmcnamarakilian@bruyere.org](mailto:mmcnamarakilian@bruyere.org)