661 University Avenue, Suite 460
MaRS Centre, West Tower
Toronto, Ontario
M5G 1M1 Canada
www.ctontario.ca

Documented Institutional Ethics Requirements
Dove Medical Services Inc

Research Sites under the auspices of Dove Medical Services Inc.

- NextWave TMS Clinic
- HM RAAM Clinic

Missions and Values

Dove Medical Services is committed to patient-centered, evidence-based, safe, equitable, and respectful healthcare. Research conducted under its auspices must be scientifically justified, feasible, ethically conducted, and consistent with the protection of participant dignity, autonomy, privacy, safety, and well-being.

Access to Medical Records and Obtaining Consent

Researchers at Dove Medical Services are authorized to pre-screen patients' medical records to assess potential study eligibility prior to obtaining patients' informed consent.

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SRERS Administration
Dove Medical Services

Reminder: Institutional Research Administration Requirements

The Streamlined system provides a streamlined approach to research ethics review. Each participating site must ensure that all necessary institutional authorizations, contracts, agreements, privacy safeguards, personnel requirements, and operational approvals are in place before beginning research.

For research conducted at Dove Medical Services, the study team must provide the following, as applicable:

- REB approval documentation;
- The approved protocol and study-specific site application;
- Site-specific consent, assent, recruitment, and participant-facing documents;
- Principal Investigator and study personnel information;
- Research delegation and training records;
- Privacy and data-management information;
- Confirmation of site feasibility and available resources;
- Applicable budgets and payment arrangements;
- Contracts, confidentiality agreements, data-sharing agreements, or other required agreements; and
- Any required regulatory, device, medication, or safety documentation.

No recruitment, consent, study procedures, medical-record access, or research-data transfer may begin until the required approvals and agreements are complete.

Stream

Collaborators:

The following individual(s) must be given a role on all Clinical Trial Initial Application (CTIA), Observational Study Initial Application (OSIA), and Participating Site Initial Applications (PSIA) forms:

Name: Nino Parunashvili
Email: nino@dovemedical.ca
Role: Participating Site Institutional Representative

This access is automatically granted when the Participating Site Initial Application is created. **When Dove Medical Services, Inc. is the Lead Applicant site, the research team should immediately create the PSIA for Dove Medical Services (immediately after creating the new study).** This will ensure that the required institutional roles receive access automatically. Otherwise, the research team must manually add these individuals to the CTIA/OSIA before submission.

Institution Representative in application forms

The Primary Institution Representative must be indicated as follows in the applications within Stream:

Title:	Ms
First Name:	Nino
Surname:	Parunashvili
Organization:	Dove Medical Services, Inc

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Address:	1540 Cornwall Rd, Unit 102
City:	Oakville
Province/State:	Ontario
Postcode/Zip:	L6J 7W5
Telephone:	647-328-9202
Fax:	N/A
Email:	nino@dovemedical.ca

The Secondary Institution Representative field should be left blank.