

## QuickGuide: Site Status & Site Expiry Date

**Site status** describes the status of ethics approval at a specific participating site. **Site Expiry Date** refers to the date that ethics approval expires for the site.

The expiry date for a participating site matches the study-wide expiry date that was set during approval of the Clinical Trial Initial Application (CTIA) or Observational Study Initial application (OSIA). When a site’s initial application, called the Participating Site Initial Application (PSIA), is approved they inherit this expiry date regardless of when they joined the study. **This means the site may be required to submit their continuing review application less than a year from when they received initial REB approval.**

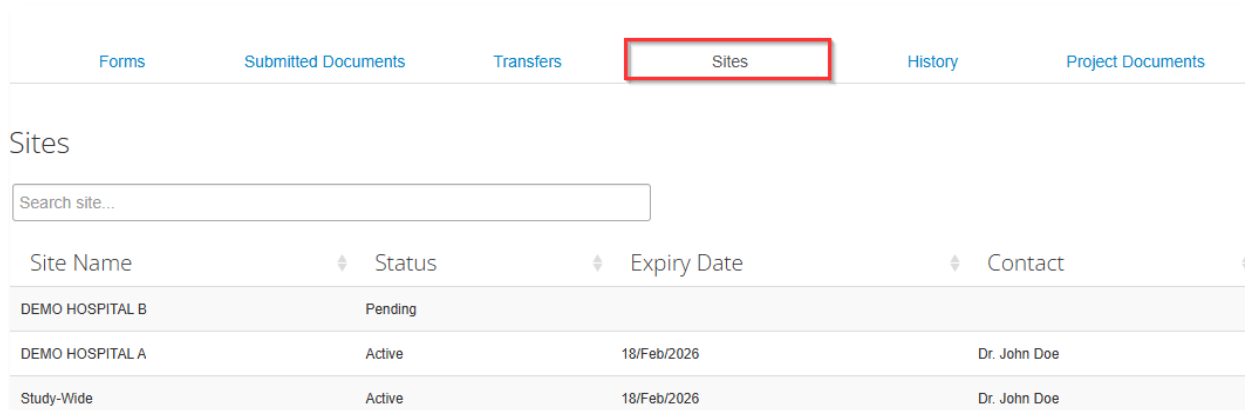
Immediately after a new PSIA is added to a study the status shows as “Pending” and the expiry date is blank. Once the PSIA is approved by the REB, the status for the site automatically updates to “Active” and the expiry date is displayed. If there is ever a lapse in the ethics approval for a site, the status automatically updates to “Expired”. **Note: The site status could also show as “Suspended” or “Terminated”, if these courses of action were selected by REB of Record.**

To view the Sites Tab:

1. Access the **Project Overview page** by clicking on the project title at the top of the project tree or by pressing the ‘Project’ button on the left side of the page while looking at the project tree.



2. Click the Sites tab (below the project tree) to view the overall study expiry date and status of all participating sites.



Site Name	Status	Expiry Date	Contact
DEMO HOSPITAL B	Pending		
DEMO HOSPITAL A	Active	18/Feb/2026	Dr. John Doe
Study-Wide	Active	18/Feb/2026	Dr. John Doe

Questions? Submit a support ticket at [support.ctontario.ca](https://support.ctontario.ca)