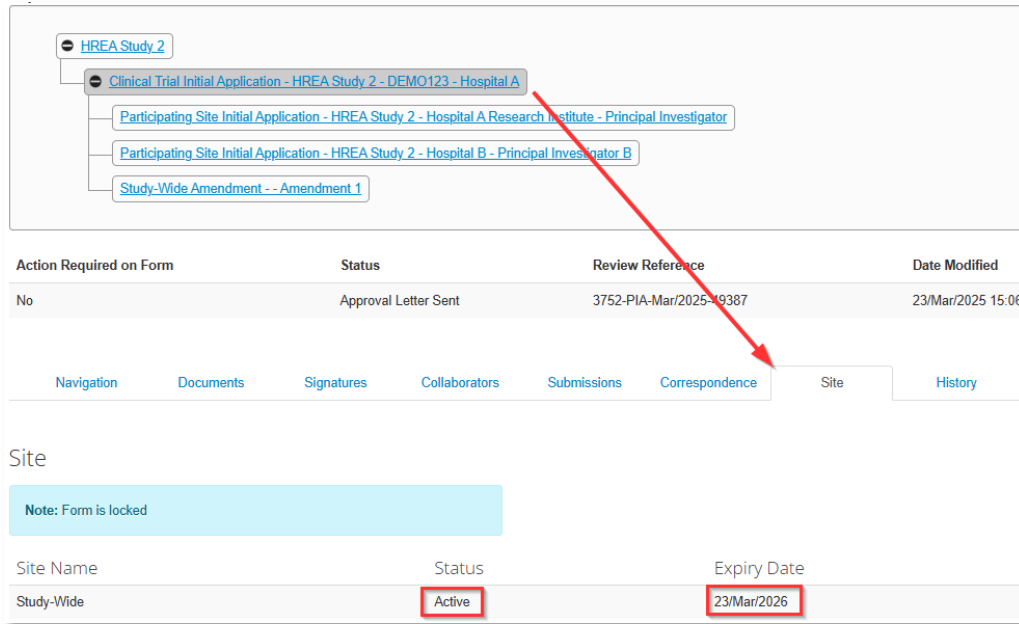


## QuickGuide: Study Status & Expiry Date

**Study status** describes the status of ethics approval for the overall study. The **Expiry Date** is the date that this ethics approval will lapse for the study and all participating sites. You can view both at any time by selecting any study-wide application (Clinical Trial Initial Application, Study-Wide Amendment, etc.) in the project tree and clicking on the **Site tab** located just below the project tree.

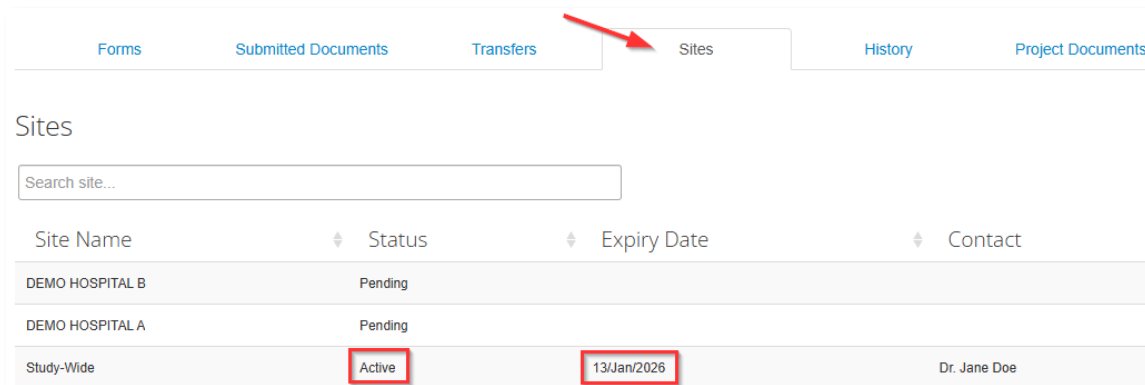


Action Required on Form	Status	Review Reference	Date Modified
No	Approval Letter Sent	3752-PIA-Mar/2025-19387	23/Mar/2025 15:06

Site Name	Status	Expiry Date
Study-Wide	Active	23/Mar/2026

You can also view the study status and expiry date by navigating to the **Sites tab** of the **Project Overview** page (in the row containing site name, "Study-Wide"). Instructions on how to access the Project Overview can be found below.



Site Name	Status	Expiry Date	Contact
DEMO HOSPITAL B	Pending		
DEMO HOSPITAL A	Pending		
Study-Wide	Active	13/Jan/2026	Dr. Jane Doe

Immediately after a new project is created in the system the status of ethics approval for the overall study shows as "Pending" and the expiry date is blank. Once the Clinical Trial Initial Application (CTIA) or Observational Study Initial Application (OSIA) receives REB approval, the study status updates to "Active" and the Expiry Date set by the REB is populated. If there is ever a lapse in study-wide ethics approval, the study status (and status of each participating site) automatically changes from "Active" to "Expired" on the expiry date.

To view the Sites Tab (Project Overview Page):

1. Go to the Project Overview by clicking on the study title at the top of the project tree or by pressing the 'Project' button on the left side of the page while on the Project Tree page.

2. Click on the **Sites** tab below the project tree to view the overall study status and expiry date and the status of each participating site.

Project Tree

- Example project
  - Observational Study Initial Application - Example project - 90210 - Hospital A Research Institute
  - Participating Site Initial Application (Obs) - Example project - Hospital A Research Institute - Doe
  - Participating Site Initial Application (Obs) - Example project - Hospital B Research Institute - Mouse

Forms   Submitted Documents   Transfers   **Sites**   History   Project Documents

Sites

Search site...

Site Name	Status	Expiry Date	Contact
DEMO HOSPITAL B	Pending		
DEMO HOSPITAL A	Active	18/Feb/2026	Dr. John Doe
Study-Wide	Active	18/Feb/2026	Dr. John Doe

Questions? Submit a support ticket at [support.ctontario.ca](https://support.ctontario.ca)