

SRERS Administration Laurentian University

Reminder: Institutional Research Administration Requirements

The CTO Streamlined System provides a streamlined approach to research ethics review. Each participating site must ensure that all necessary institutional authorizations and contracts/agreements are in place prior to beginning the research, including the Attestation forms to be completed by the Applicant, Co-Investigator and Institutional Representative.

CTO Stream

Collaborators:

The following collaborators must be given a role on all Provincial Initial Application (PIA) forms and Centre Initial Application (CIA) forms.

Email: shoy2@laurentian.ca
Role: Institutional Representative

Email: LNCarriere@laurentian.ca
Role: Institutional Representative

This access is automatically granted when the Centre Initial Application is created. **When Laurentian University is the Provincial Applicant site the research team should immediately create the CIA for Laurentian University (right after creating the PIA).** This will ensure that access is automatically granted as required above, otherwise the research team will need to manually add these roles to the PIA prior to submission.

Institution Representative in application forms

The Primary Institution Representative must be indicated as follows in the applications within CTO Stream:

Title: Ms.
First Name: Lise
Surname: Carrière
Organization: Laurentian University
Address: 935 Ramsey Lake Road
City: Sudbury
Province/State: Ontario
Postcode/Zip: P3E 2C6
Telephone: 705-675-1151 ext. 2429 or 1-800-461-4030 ext. 2429
Fax: N/A
Email: ethics@laurentian.ca

The Secondary Institution Representative field should be left blank.