

SRERS Administration North Bay Regional Health Centre

Reminder: Institutional Research Administration Requirements

The CTO Streamlined System provides a streamlined approach to research ethics review. Each participating site must ensure that all necessary institutional authorizations and contracts/agreements are in place prior to beginning the research.

CTO Stream

Collaborators:

The following collaborators must be given a role on all Provincial Initial Application (PIA) forms and Centre Initial Application (CIA) forms.

Email: rbutcher@healthethics.ca

Role: Institutional Representative

This access is automatically granted when the Centre Initial Application is created. **When North Bay Regional Health Centre is the Provincial Applicant site the research team should immediately create the CIA for North Bay Regional Health Centre (right after creating the PIA).** This will ensure that access is automatically granted as required above, otherwise the research team will need to manually add these roles to the PIA prior to submission.

Institution Representative in application forms

The Primary Institution Representative must be indicated as follows in the applications within CTO Stream:

Title: Dr.
First Name: Robert
Surname: Butcher
Organization: Foundations: Consultants on Ethics and Values
Address: 108 Forward Avenue
City: London
Province/State: ON
Postcode/Zip: N6A 1B7
Telephone: 519-434-3460
Fax: 519-434-6676
Email: rbutcher@healthethics.ca

The Secondary Institution Representative field should be left blank.